

# Industry Update

News and Information for NATA Members



April 2020

## NATA working to bring you information



During this difficult time, NATA is working to bring you information to help your business and employees.

Please check out our [website](#), where we've added a [COVID-19 page](#) which we are regularly updating. We also have an [online training page](#) to which we are adding training options as we become aware of them.

We're also working to address any questions you share with us as best we can. For example, we found many people believe they can apply only for SBA's "Payroll Protection Program" (PPP) or "Economic Injury Disaster Loan" (EIDL). That's not true. Here's what the SBA guide says:

*Borrowers may apply for PPP loans and other SBA financial assistance, including Economic Injury Disaster Loans (EIDLs), 7(a) loans, 504 loans, and microloans, and also receive investment capital from Small Business Investment Corporations (SBICs). However, you cannot use your PPP loan for the same purpose as your other SBA loan(s). For example, if you use your PPP to cover payroll for the 8-week covered period, you cannot use a different SBA loan product for payroll for those same costs in that period, although you could use it for payroll not during that period or for different workers.*

We're also trying to bring you useful tips and ideas shared by other members. For example, several members have reported success after contacting vendors to see if there are any options for deferment, extensions or waivers on reoccurring bills. (But keep in mind some of your vendors may also be struggling small or mid-sized businesses as well.)

Let us know if you have tips/advice to share, or are looking for information or answers we may be able to help you find!

## Working your way through the SBA intricacies



U.S. Small Business  
Administration

Here are some helpful links for those working their way through the Small Business Administration loan process (check out our one tip in the top article of this month's issue).

[Click here](#) for a "Small Owner's Guide to the CARES Act," which in addition to good information on the various types of SBA loans (including some that may be forgiven), also offers information for those concerned about paying current SBA loans, or for those looking for other resources.

[Click here](#) for a 4-page summary of information on the SBA Paycheck Protection Program, which offers potentially forgivable loans to help small businesses continue to pay their employees

## Upcoming Events

**Looking For Online Training?**  
NATA has a webpage listing the options!  
[Click for Details](#)

**PTW Spring Classic**  
Saturday, May 9  
Portland  
[Click for Details](#)

**Mecum Auctions**  
June 12-13  
Portland, Oregon  
[Click for Details](#)

during the crisis.

[Click here](#) for a listing of SBA lenders serving Oregon and southwest Washington.

## More sources of help for businesses



In addition to the help available through the SBA, we're grateful to our friends at Irvine & Company for providing the following summaries and links to help for businesses.

### 1) Delay of Payment of Employer Payroll Taxes

An opportunity to preserve cash flow exists by allowing employers and self-employed individuals to defer payment of the employer's share of social security tax during the period of March 27, 2020, to December 31, 2020.

- The deferred portion can be paid over the following two years, with half being paid by December 31 2021, and the other half paid by December 31, 2022.
- Employers are not eligible if they receive forgiveness of debt under the PPP loan program.

### 2) Employer Retention Credit

Employers receive a refundable payroll tax credit for 50% of qualified wages paid from March 13, 2020 to December 31, 2020, with a maximum of \$10,000 per employee.

- To be eligible, the business must be fully or partially suspended due to COVID-19 and experience a gross revenue decline of at least 50% compared to the same quarter in the prior year.
- Qualified wages are dependent upon the number of employees. For businesses with 100 or fewer employees, all wages are considered qualified. For businesses with over 100 employees only those wages paid to employees not working are considered qualified.

### 3) Emergency Paid Sick and Emergency Family Medical Leave Expansion

With the passage of the Families First Coronavirus Relief Act, employers with under 500 employees are now required to offer paid sick leave, and family medical leave, for certain coronavirus situations that effect their employees.

- Employers will receive 100% of their costs as payroll tax credits for the required sick leave and family medical leave if they are used for the reasons that are outlined in the act.
- Follow [this link](#) for additional information regarding the Emergency Paid Sick Leave and the Emergency Family Medical Leave Expansion.
- The Department of Labor has provided a new flyer that all employers must post. Click [here](#) to download.

### 4) Pandemic Emergency Unemployment Compensation (PEUC)

For the employees that you are unable to continue compensating, the federal government is enriching the state unemployment system in the following ways:

- A \$600 addition to the weekly unemployment benefits (as soon as the states have implemented).
- Providing an additional 13 weeks of state unemployment insurance benefits, available after the employee has exhausted all their regular unemployment benefits.
- To be eligible, employees must be actively engaged in searching for work, however, states can provide flexibility in the criteria in cases due to illness, quarantine, or movement restrictions.
- It also offers jobless benefits to previously ineligible groups, which include self-employed individuals. These workers are eligible to receive half their state's average weekly unemployment benefit in addition to the new \$600 a week benefit.
- Here are links to Oregon and Washington's COVID 19 unemployment pages here:
  - [Oregon COVID-19 Unemployment Insurance Benefits](#)
  - [Washington COVID-19 Unemployment Information](#)

## More useful links for the industry



Here are links to some additional resources you may find helpful at this time.

Chasidy Rae Sisk of Autobody News shared coverage of a March 31 briefing by the Automotive Service Association (ASA) featuring ASA national lobbyist Bob Redding and U.S. Rep. Buddy Carter (R-Ga.) discussing federal assistance for businesses in response to the pandemic. [Click here](#) to read the article.

It can be a good idea during the stay-at-home period to give employees who will be driving to/from work or driving customer vehicles a written authorization form to carry with them. [Click here](#) to see one shared by an NATA member.

A copy of that driving authorization is also included in the sample ["social distancing policies" document](#) that you may want to consider implementing within your business.

You and your customers should check out [DEQ's COVID-19 page](#) to see information about testing station closures, a reminder they can get testing done at a DEQ Too station, and details about special testing certificates vehicle owners can purchase now that will allow them to delay testing until sometime between when testing stations reopen and the end of this year.

## ASE extends expiration dates

ASE recognizes everyone in the industry has a lot on their minds at the moment, and doesn't want expiring ASE certifications to be a concern. ASE has automatically extended any June 30, 2020, expirations until December 31, 2020. You can visit your "myASE" account to print a certification status letter showing the update expiration date.



## Companies team up to offer free daily training



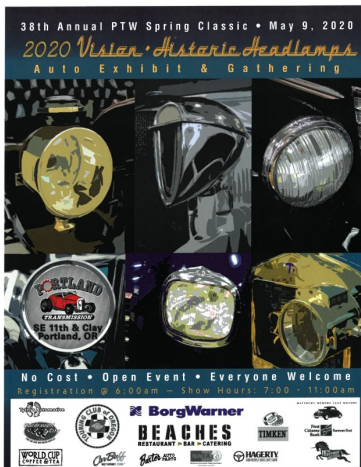
Carquest Technical Institute and Worldpac Training Institute have teamed up to **bring anyone in the industry free one-hour training classes being offered each weekday.**

"The goal is to keep our community working together and moving forward in a positive way during these challenging times," the companies said.

The live online classes feature technical and business management training, including courses focused on topics necessary to navigate business operations during the pandemic.

[Click here](#) for a flier about the classes, or [click here](#) to see a complete class schedule and to register.

## PTW getting ready for annual auto show



Portland Transmission Warehouse will hold its 38th annual Spring Classic Auto Exhibit & Gathering on Saturday, May 9, in Southeast Portland. Everyone is welcome at this free event. [Click here](#) for more details.

## School has openings for instructors



Bend High School has a job opening for next school year for an instructor for its hybrid program that combines automotive technology with metal fabrication. The capstone of the program is the design, construction and competing of electric vehicles

[\(click here](#) for information regarding that portion of the program). Applicants will need at least 2,000 hours of industry experience. Anyone with questions about the position can contact the current instructor, Pat Garcia, at (541) 355-3782 or [pat.garcia@bend.k12.or.us](mailto:pat.garcia@bend.k12.or.us).

## Oregon Promise offers college funding



If you or your employees have a graduating high school senior or a recent GED test graduate, they can apply for an Oregon Promise state grant that helps cover costs at any Oregon community college.

Qualifications include a 2.5 cumulative high school GPA or higher (or a 145 grade on all GED tests), being an Oregon resident for at least one year prior to college, and have no more than 90 college credits attempted or completed.

[Click here](#) for full requirements and more information.

## Training profile: Timber Lake Job Corps



Located deep in the dense woods of the Mt. Hood National Forest lies the Timber Lake Job Corps Civilian Conservation Center. The center sits on 50 acres in Estacada, Ore., and has everything students need on site to build better futures for themselves.

Timber Lake is residential. Students live in dorms and eat in a cafeteria. Students must have a diploma or GED or work to achieve that at Timber Lake.

The automotive program at Timber Lake is taught by Joshua Boes. Class size changes regularly. He may have as few as nine students or as many as 20 in his class. His program is based on ASE Education Foundation criteria for Maintenance and Light Repair (MLR). The length of training varies between 8-18 months.

The program is also sponsored by UAW (United Auto Workers). If a student wants to continue their education after completion, UAW offers them free training plus room and board at their facility in Utah.

The Timberlake Job Corps program is funded by the U.S. Forest Service. Some of the work the students perform includes maintaining the fleet of Forest Service vehicles. During the summer months, students are also offered the opportunity to work as fire fighters with the Forest Service.

A zero tolerance policy for violence and drugs is in place. Any student who breaks this policy is dismissed immediately from Job Corps.

As with other automotive programs, donations of equipment, cars, and shop supplies are always welcome. Guest speakers are especially welcome. Josh is also trying to grow an advisory board to meet ASE requirements for a Certified MLR program. It may be a long drive for some, but to a beautiful area. If you can attend three meetings per year, please contact Josh by email (Boes.Joshua@jobcorps.org) or by calling (503) 834-3433.

Job Corps is the nation's largest free education and job training program for young adults. They offer a work-based learning program that provides students with opportunities to link their career technical



training with practical, on-the-job activities. Eligible students 16- to 24-year-olds ready to work toward a successful future. The maximum age limit may be waived if the applicant is a person with a documented disability. Applicants must meet one or more of these conditions: receives public assistance, earns poverty-level income, is homeless, is a foster child, or qualifies for free or reduced-price lunch. Finally, applicants must be a U.S. citizen, a legal U.S. resident, or a resident of a U.S. territory and authorized to work in the United States.

## **Oregon agencies offer business training**



Three Oregon agencies offer regular training for companies within the state.

The Oregon Bureau of Labor and Industry (BOLI) offers training seminars on such topics as wage and hour laws, discipline and discharge, and the latest developments in employment law. Details are available by [clicking here](#).

The Oregon Department of Environmental Quality invites businesses that handle hazardous waste to sign up for a class covering basic management of such waste. Registration is free but on a first-come, first-served basis. [Click here](#) for more details.

The Oregon Occupational Safety and Health Administration (OSHA) offers classroom workshops and online training on such topics as hazard communications, safety meetings, lockout/tagout, personal protective equipment, etc. [Click here](#) for current class description and schedule, call (888) 292-5247 (option 2) or send an email to [ed.web@oregon.gov](mailto:ed.web@oregon.gov).

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### ***Need to reach us?***

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